

Proposed Property

Address: _____ Post Code: _____

Rent Per Week: \$ _____ Bond Amount: \$ _____

Length of Tenancy: _____ Years: _____ Months _____ Preferred Move-In Date: ___/___/___

How many Tenants will Occupy the Property?: Adults _____ Relationship _____ Children _____ Ages _____

Pets: Yes/No (circle) Types: _____ Reg? Y/N Breed/s: _____ Ages: _____ Inside / outside (circle)

Have You Inspected The Property: YES/NO (circle)

Personal Details

Name: _____

Date of Birth : ___/___/___ Drivers Lic No: _____

State: _____ Expiry Date: ___/___/___

Passport No: _____ Passport Country: _____

Pension No: _____ Pension Type: _____

Home Phone: _____ Bus Phone: _____

Mobile Phone: _____ Fax: _____

Email: _____

Current Home Address & Details

Address: _____

Suburb: _____ Post Code: _____

Renting Own Current Rent: \$ _____

Landlord/Agent (if applicable): _____

Landlord/Agents Phone No: _____

How long at Current Address?: _____ Years _____ Months

Reason for Leaving: _____

Bond Refunded: _____ If not why? _____

Other Occupants

Name: _____ Relationship: _____

Date of Birth : ___/___/___ Drivers Lic No: _____

State: _____ Expiry Date: ___/___/___

Passport No: _____ Passport Country: _____

Pension No: _____ Pension Type: _____

Home Phone: _____ Bus Phone: _____

Mobile Phone: _____ Fax: _____

Email: _____

100 POINTS OF ID REQUIRED

A minimum of 100 points is required. Points must be made up of each section A, B and C as shown.

Proof of identity (30 points)	Proof of Income (30 points)	Supporting Documentation You Must Provide At Least 40 points
1. Drivers Licence 2. Passport 3. Birth Certificate + Photo ID	1. Last Pay Advice 2. Current Centrelink Statement 3. Current Bank Statement (must show sufficient funds to meet rental payments)	1. Current Rental Ledger (from Agent) - 40 points 2. Last 2 rent receipts - 20 points 3. Two written references - 20 points 4. Recent rates notice -30 points 5. Vehicle registration papers -10 points 6. Current electricity/phone account - 10 points

UTILITY CONNECTIONS (Free service that connects your utilities)

How your connection request works



1. Select the utilities and enter requested connection dates



2. Sign your consent on the next page



3. Your Agent will submit your request to us



4. We will lodge your connection requests with the utility companies



5. For phone, internet and Pay TV requests, we will call you to walk through the options



6. We'll SMS and email you connection confirmations



Fast Connect
makes it happen

ELECTRICITY, GAS AND OTHER CONNECTIONS

If your application is successful, your property manager will email/SMS you an online link from Fast Connect to arrange power, gas, broadband etc. for your new home. You are not obliged to use this service however it is easy and free to use and does not lock you in to any fixed term energy contracts. You can review the connections and edit/change details, dates and suppliers.

Please forward me the connections link to arrange the following:

Electricity: AGL Energy Australia Origin Energy
Gas: AGL Energy Australia Origin Energy
Telstra: Home phone Broadband Foxtel

CONVENIENT, EASY AND STRESS FREE – THE SIMPLE WAY TO GET CONNECTED

Previous Home Address & Details

Address: _____

Suburb: _____ Post Code: _____

Renting Own Current Rent: \$ _____

Landlord/Agent (if applicable): _____

Landlord/Agents Phone No: _____

How long at previous address?: _____ Years _____ Months

Reason for Leaving: _____

Bond Refunded: _____ If not why? _____

Current Employment

Occupation: _____

Nature of your Employment: **FULL TIME / PART TIME/ CASUAL** (circle)

Length Employment: _____ Wage: \$ _____ PW Net

Employer: _____

Contact Name: _____ Phone: _____

Previous Employment

Previous Employer: _____

Contact Name: _____ Phone: _____

Length Employment: _____ Wage: \$ _____ PW Net

If Not Employed

Student Pensioner Unemployed Other Income

Details: _____

Allowance/Wage: \$ _____

Self Employed - if applicable

Business Name: _____ Phone: _____

Business ABN: _____ ACN: _____

Accountant: _____ Phone: _____

Contacts/References - Not related

1) Name: _____

Address: _____

_____ Post Code: _____

Home Phone: _____ Work Phone: _____

Mobile: _____ Relationship: _____

2) Name: _____

Address: _____

_____ Post Code: _____

Home Phone: _____ Work Phone: _____

Mobile: _____ Relationship: _____

Payment Details

First payment of rent in advance \$

Rental Bond (4 weeks rent) \$

Sub Total \$

Less: Deduct Reservation Fee (see below) \$

Amount payable on signing tenancy agreement \$

Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancies Agreement pursuant to the Residential Tenancies Act 2010. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the property and am not bankrupt. I authorise the Agent to obtain personal information from:

- the owner of the Agent of my current or previous residence;
- my personal referees and employer/s;
- any record, listing or database of defaults by tenants

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- Communicate with the owner and select a tenant
- Prepare lease/tenancy documents
- Allow organisations/tradespeople to contact me
- Lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- Refer to Tribunals/Courts and Statutory Authorities (where applicable)
- Complete a credit check with NTD (National Tenancies Database)
- Connect utilities through Fast Connect

I declare that I have read and understand all the above Declaration and Privacy statements and offer to rent the property from the owner under the terms and conditions outlined in the lease to be prepared by the Agent pursuant to the Residential Tenancies Act 1997.

Signature _____ Date _____/_____/_____

RESERVATION FEE

Reservation Fee: \$ Reservation Period: _____

PLEASE NOTE: THE HOLDING FEE CAN ONLY BE ACCEPTED AFTER THE APPLICATION FOR TENANCY IS APPROVED.

The holding fee (not exceeding 1 week's rent) keeps the premises off the market for the prospective tenant for 7 days.

In consideration of the above holding fee paid by the prospective tenant, the landlord's agent acknowledges that:

- The application for tenancy has been approved by the landlord; and
- During this period, the premises will not be reserved for any other applicant, nor will a Holding Fee be received from any other applicant, pending the making of a residential tenancy agreement; and
- If the prospective tenant(s) decide not to enter into such an agreement, the landlord may retain the whole fee; and
- If a residential tenancy agreement is entered into, the holding fee is to be paid towards rent for the residential premises concerned.
- The whole of the fee will be refunded to the prospective tenant if:

- The entering into of the residential tenancy agreement is conditional on the landlord carrying out repairs or other work and the landlord does not carry the repairs or other work during the specified period
- The landlord(s) agent have failed to disclose a material fact(s) or made misrepresentation(s) before entering into the residential tenancy

Applicant's Signature _____ Date: _____/_____/_____

Landlord's Agent Signature: _____ Date: _____/_____/_____